

GCVS Advance/Statement Form



Glasgow
Council
for the
Voluntary
Sector

Employer Name: _____

GCVS Reference No: _____

Employee Name: _____

Employee No: _____

Employee Statement

I, the above named employee can confirm that I received £ _____

from (employer name) _____ on

_____/_____/_____ and I authorise GCVS to deduct this from my next salary.

Signed (Employee) _____

Signed (Employer) _____

Please sign this form and return it to GCVS using the information below. Please note electronic signatures cannot be used and we will not be able to deduct monies from an employees wage without this form.

Post To:
GCVS Payroll Department
11 Queens Crescent
Glasgow
G4 9AS

Scan & Email to:
tsst@gcvs.org.uk

Fax To:
0141 333 1415