



## **Minute of GCVS Annual General Meeting 21<sup>st</sup> January 2021**

**Virtual conference  
Zoom online**

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### **1. Welcome**

Shona Stephen (SS), the GCVS chairperson, formally welcomed members to the AGM and thanked them for their attendance.

SS mentioned this will be her last AGM as GCVS Chair. She thanked her fellow Board Members who had worked alongside the staff during the course of 2019 and 2020. SS thanked everyone for all the support and she has learned so much during her period in GCVS. SS continued to praise the staff and said that GCVS was in a good shape and it has a great team to ensure that GCVS was well governed, and member-led.

SS stated that after the formal business of the AGM, the keynote speech to be provided by Anne Marie O'Donnell, Chief Executive of Glasgow City Council, who will speak about how we can work together for the benefit of Glasgow.

### **2. Apologies**

5 apologies from members were received and noted.

### **3. Minutes of AGM January 2020**

SS proposed that the Minutes of the 2020 AGM were accepted as the true record of proceedings.

Proposed by Shona Stephen  
Seconded by Antony Kozlowski

### **4. GCVS Annual Report 2019/2020**

IB thanked SS, Board members and especially all the staff for past 10 months' work as it has been a very difficult period for everyone. IB outlined the GCVS annual report for 2019-2020 and commented that GCVS had a successful year in delivering on its core work of providing practical and technical support services to voluntary sector organisations.

GCVS capacity building services provide support to over 450 organisations in training and development programmes as well as collaborating with key partners to deliver funding sessions. Also, the Community Learning and Development network continued to grow with 66 organisations. GCVS specialist staff team continued to provide a broad range of back office services, well used by our members and wider sector. The Payroll team has supported 236 employers and the Finance team has supported 615 people via the Independent Living Fund and direct payments services. The Employers' Advice Services has dealt with over 540 HR enquiries, along with 26 consultancy meetings and 3 training events. Our SVQ team were busy working with a total of 89 candidates enrolled during 2019-2020 with 10 of those completing their SVQ awards within 12 months.

The Albany Centre has delivered over 750 briefings and events where GCVS was either host/co-hosted along with our members and partner agencies. Also, the Albany Centre was used as a community hub by 118 voluntary sector organisations who ran their own briefings and events there, with the support of our Customer Services Team. The Café catered for 452 of the 750 events that took place there. Community Connectors continued to grow with 446 referrals for older people and carers and with 1609 one to one sessions with older people has increased activity substantially. Everyone's Children has provided 39 training events for over 1100 participants in collaboration with the private and third sectors.

Proposed by: Raza Sadiq  
Seconded by Eddie Kane

## **5. Financial Report and Accounts for 2019-2020**

Jennifer Alexander (JA) on behalf of GCVS's Auditors, Azets, gave a headline presentation on the Audited Accounts for the Financial Year ended 31<sup>st</sup> March 2020. JA commented that her organisation has changed to a new logo and rebranded with 5 different names across the UK and Europe.

JA confirmed that the accounts presented a true and fair view of the organisation's financial status and had been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice. JA highlighted there was a surplus of £18k and it was going in the right direction and the balance sheet noted a positive Net Assets figure of £1,743,578 with a strong cash balance. There was no concern or any conflict of interest. JA reported a "clean" and "unqualified" Audit Report, with no concerns raised over the organisation. JA thanked Pietro Sabatini, Ian Bruce and Sim Sharp and the support from all the staff in the Finance department.

Adoption of the Financial Report and Accounts

Proposed by: Antony Kozlowski  
Seconded by: Peter Kelly

## **6. Appointment of Auditors**

It was proposed that Azet be retained to act as GCVS Auditors.

Proposed by: Raza Sidiq  
Seconded by: Antony Kozlowski

## **7. Appointment of Member Directors**

SS noted that 4 nominations had been received for the 4 vacant places:

- Jimmy Wilson
- Debbie McGowan
- Hayden Aitken
- Antony Kozlowski

and were duly elected on to the GCVS Board.

SS expressed her thanks to Sandy Farquharson, Julie Fox and Raza Sidiq for their support and contributions to GCVS.

## **8. AOCB**

SS thanked the members for their attendance and closed the meeting.