



Citywide Children, Young People and Families Steering Group meeting

Friday 24th February 2017 9.30 to 12.30

Present: Melodie Crumlin (PEEK Project), Maxine Hawthorn (Aberlour), Eddie Kane (Barnardos), Linda Pople (One Parent Families Scotland)

In attendance: Suzie Scott (GCVS/Everyone's Children), Lisa Wright (GCVS/Everyone's Children).

Apologies: Jenny Adams (Parent Network Scotland), Joanna Aitken (Govan HELP), Audrey Anderson (Early Years Scotland), Colette Boyle (Home Start Glasgow South), Vicki Burns (YPeople), Sharon Colvin (3D Drumchapel), Biba-Lee Devine (Steeping Stones for Families), Isabel Dunsmuir (DRC Generations), Julie Dynes (NSPCC), Ronnie Gourlay (NTSGIRFEC), Debbie Hamilton (Geezabreak), Liz Reid (Action for Children), Julie Richardson (Children 1st), Jacqueline Spence (SCMA), Mags Watson (The Whiteinch Centre).

1. Note of previous meeting

Before starting Eddie raised the point that he has generally taken on the role as chair and is happy to continue, but we should have an official discussion at the next meeting about this. This can tie into discussions around who will be attending what groups.

Eddie gave some amendments to wordings in note of previous meeting, which will be updated. It was agreed that Lisa should send the minutes to Eddie as chair before they are circulated, so he can amend any unclear points.

2. Matters Arising

Feedback on Children's Service Inspection (Eddie)

Eddie gave feedback on meeting with inspectors. The report is still in a draft stage, so some amendments may still be made. Eddie explained that the report was relatively positive, with most ratings good – very good. [Eddie to add more detail of results from report/ get report from Eddie].

Eddie explained he has been asked to put something together in relation to third sector engagement. The inspectors had said the Forum is at an early stage, but Eddie had pointed out that there is existing third sector engagement through groups such as: CPC, Neglect, Quality Assurance, 3 Locality Forums, CSEG, GIRFEC managers, family consultation through Gary Dover, TS Exec Group.

Eddie said he had been asked to bring additional evidence from third sector to the next meeting which may challenge the 3 'adequate', whichever has strongest case could be changed. The timescales for the report are vague at the moment, possibly a draft report at the end of March and published in May (after elections).

Children's Services Event and Forum Launch

There was agreement from everyone that the event had gone really well, with great discussions, impressive turnout, good programme structure and balance of third sector orgs to statutory representatives. It was agreed it would be great to continue this momentum for future Citywide Forum events.

Eddie put forward some amendments to the event report. This led to a discussion of Named Persons engaging with third sector organisations at an early stage. Suzie discussed recent conversations Everyone's Children have had with Lesley Mortimer (GCC Education) about the potential of the Pupil Equity Fund and how third sector organisations could be used by schools. Lesley Mortimer had raised this following teachers concerns about who could be Named Person over the school holidays. Suzie explained that Everyone's Children are in the final planning stages of putting on an afternoon event on the 28th of March which is going to bring schools together to talk to third sector orgs in relation to the Pupil Equity Fund. It is understood that similar activities are taking place in the south. There was discussion about how third sector would be able to deliver this to schools, when they are working flat out. Melodie explained that they don't have the capacity to meet demand at PEEK, which many organisations experience.

Suzie pointed out that there is a concern schools may be expecting very quick results from third sector orgs in relation to working with schools around Named Person/Pupil Equity Fund/general provision, but it is important to highlight that third sector orgs would need time to prepare and plan for this kind of work.

Back to discussing the event and report, Suzie explained that the report has been passed to Gary Dover and they will be drafting their report soon. It is understood that the Children's Services Plan draft will then have further consultation at CSEG before being published. Due to the time consuming effects of recent inspection, it is likely a draft will be produced in April rather than a final.

Neglect Summit – 1st March

Suzie explained that she has put forward about 15 names of third sector people. Maxine asked whether people realised the summit is aimed at adult providers. Eddie thought it was part of the co-interface between adult services and children services that has been developing. Eddie talked about looking at how the information from neglect is shared within the Forum.

Request for 3rd sector rep – School nursing group

Suzie explained that she has still not been able to find anyone who wants to join the School Nursing Group, with most people not feeling they had a contribution to make to this area. Suzie had contacted Place2Be after deciding they would be a good representative, but hasn't heard anything back. Suzie said she would chase this up as they would probably have most contact with school nurses.

Eddie explained he has the Terms of Reference for the School Nursing Group, and he thinks it would be really useful if someone was present on it. The group at the moment includes some quite high level people – children's services managers, Susan Orr, Dierdrie McCormack and more – so a presence would be really good. Eddie explained the ToF did describe a lot of involvement, so it would be quite a piece of work for whoever was involved. Suzie said if Place2Be or Castlemilk Youth (another option) don't come back, she can send a request out to the Everyone's Children mailing list. Eddie said he could also send out a request to Barnardo's service managers if no one else comes forward.

3. Feedback from GCC meetings (Eddie and Others)

Eddie and Maxine explained there had been no CPC or CSEG meetings since the last steering group meeting.

Suzie gave feedback from Children's Services Planning meeting on logic modelling, where the Plan was logic modelled and third sector appeared in various points. It would be good to bring the logic model to the Forum so we can add more descriptions of third sector to the model. Suzie can circulate this.

Eddie suggested that he and Maxine could distribute agendas and meeting dates for the next CSEG and CPC to the steering group to feed in issues they would like to be raised at the meetings.

4. Terms of Reference Sub-group (Biba)

There was no update available on the Terms of Reference.

5. Communications Sub group (Suzie/Lisa)

a. Updated logo

There was agreement that the updated version of the logo was good and will continue to be used.

b. New leaflet draft

Draft leaflet was circulated with agreement that it was nice and simple which is important. Melodie suggested we ask for people's Twitter handle on the form, so that it makes an easier starting up process for the forum's Twitter when it is created.

Eddie suggested there should be a third level of membership put on the form, where people can join a thematic sub group but not be on the steering group – everyone agreed and this will be amended.

c. Interchange article, website and video

It was agreed that the article is good and is fine to go ahead.

Lisa explained that she is in the process of creating a website tab on Everyone's Children website, based on the content of the interchange article. Lisa can send this round for input from steering group members, as to what they would like about the Forum on the website.

Lisa and Suzie talked about the video that the comms group decided to make for the website. Suzie explained she has spoken to a filmmaker who we could pay to create a professional video of third sector services for children in Glasgow in the future. For now if steering group members can use their contacts to get photos/videos and send to Lisa/Suzie so a short video can be made for now to provide a more colourful aspect to website.

d. **Current membership**

Suzie explained that about 30 people are now on the steering group list following the event. This includes people who have never come to steering group events or sent apologies. It was decided that the next meeting should involve talks about membership, and who regularly attend or plan to regularly attend steering group meetings from now on. This will prevent a situation where progress of the Forum slows down as people have to catch up with what is happening each meeting.

e. **External communications**

Suzie explained that although we have made a lot of progress with comms there is still a lot of work to be done around external communications, especially with statutory services around the new council coming in. This can be on the agenda for next meeting.

6. **Action Plan 2017**

Practicalities are really important for next steps and Action Plan. An update is needed from Biba on the Terms of Reference.

It was agreed that the next meeting will focus on Action Plan solely (including **Forum Events**) as this is the most urgent priority for the steering group.

Maxine noted that they will have had the CPC meeting by then so they can feed that into the Action Plan. Eddie and Suzie pointed out there will also be the Inspection report, Draft Children's Services Plan, potentially Named Person announcement which can also be fed in.

7. **AOCB**

a. **Third Sector Forum nomination for Board**

Suzie explained that the Third Sector Forum invites somebody from each Forum, so we need to nominate someone. It was agreed that this can be done at the next meeting due to the turnout at this meeting.

b. **Social Security Committee 27th March**

Suzie explained there is an open session looking at the Child Poverty Bill, at which they are looking for people to put forward to invite. They had said they wanted

'frontline staff' but Suzie thinks service managers etc. would probably be what they were looking for, as well as service users. Linda said OPFS manager was interested and she would send out a reminder as well as putting forward the option of sending services users along too. People should contact Suzie if they know people who are interested.

Date of Next meeting and forward calendar for 2017

It was discussed that many people could not make the following dates:

Friday 24th March

Friday 22nd April

Friday 20th May

Friday 23rd June

So there is scope for changing them.

It was decided that it is important that we have as high a turnout as possible at the next meeting as we will be creating the Action Plan. Lisa will send out a Doodle to make sure that as many people as possible can make the 24th/set up an alternative.

It was agreed that at the next meeting future steering group dates can be secured.