



Children, Young People and Families Citywide Forum Steering Group meeting

Agenda

Tuesday 27th March 2018, 9.30 to 12.30 – Barnardo's, Academy Park

Present: Michelle King (Rosemount), Maxine Hawthorn (Aberlour), Aileen McCusker (Children 1st), Andrea McMillan (Glasgow Life), Jackie Tolland (Parent Network Scotland), Biba-Lee Devine (Stepping Stones for Families), Lee Anthony (OPFS).

In attendance: Suzie Scott (GCVS), Lisa Wright (GCVS).

Apologies: Isabel Dunsmuir (DRC Generations), Liz Reid (Action for Children), Gillian Leslie (Home Start Glasgow South), Millie McLachlan (SCMA), Carla Fyfe (A&M), Sharon Colvin (3D Drumchapel), Audrey Anderson (Early Years Scotland), Eddie Kane (Barnardo's).

1. Andrea McMillan - Glasgow Life

a) FAB Project

Andrea McMillan (Glasgow Life) was present to discuss the Family Activity Budget (FAB) Project which Glasgow Life is running funded by the Life Changes Trust. Andrea explained to the group that the project will allow care experienced young people to access local clubs and activities to support their health, well-being and learning. Young people (aged 14+) will be able to use their Young Scot Cards to pay for activities or to purchase kit/clothing.

The project will begin in the South area, contributing to shifting the balance of care from residential placements. Andrea explained to the group that Glasgow Life are looking for support from the voluntary sector in this process, particularly around upskilling young people.

Suzie raised the point that a lot of third sector activities are free – therefore there is no need to pay/use Young Scot to get a discount on fees. Andrea stated that Glasgow Life are keen to include promoting free activities as well, and that the cards could be used for help with kit etc. There was also discussion around whether the cards would be beneficial to young people over 14 who have additional support needs and may need extra support in taking part in activities.

Suzie let Andrea know about GCVS/Everyone's Children Third Sector Directories which would be beneficial in the process of identifying activity/service providers for young people to access as part of the programme. **Action: Lisa to send Andrea a copy of the GCVS/Everyone's Children directory for the South of Glasgow.**

It was agreed that a Citywide Forum steering group member could take a place on the FAB Project board.

Action: Steering group member to volunteer to join the board. Lisa/Suzie to confirm this with Andrea.

b) Glasgow Life – school and community lets

Steering group members took the opportunity while Andrea was present to raise the ongoing issue of Glasgow Life lets/rents preventing third sector organisations from holding activities/after school/holiday programmes in schools or community centres. Andrea said she would take the issue around community centre to the appropriate team. Andrea let the group know that they currently have an arrangement in one area whereby a local community member holds a key to the centre – something which could potentially be replicated. The steering group welcomed this idea.

Andrea explained that part of the issue in terms of school lets relates to the contracts that Glasgow Life hold with Amey. This means schools can only remain open when janitorial cover is available – which lies within a decided janitorial contract/pattern. If they open out with these hours, Glasgow Life must pay Amey for the cover, which is the need for the high cost rents to external organisations.

It was agreed that the Citywide Forum steering group would compose a letter describing the issue which could then be passed on to the appropriate contact, by Andrea. **Action: Lisa/Suzie to draft a response and circulate round the group for comment.**

2. Logic Model

a) Logic Model

The group agreed on the updated version of the logic model, with further detail added by Everyone's Children.

b) GCHSCP Groups

It was agreed that to begin properly finalising who is to represent on each of the new GCHSCP groups, we must receive clarification from GCHSCP as to what the finalised groups are – as the current document is a draft and likely now out of date. **Action: Mike Burns to be contacted for clarification re: groups.**

c) Code of Conduct/Feedback

There was discussion around having a more disciplined approach to Citywide Forum members representing on groups. It was suggested that an induction for members could take place, to make clear what responsibilities are in terms of the Code of Conduct and feedback to the group via feedback forms.

There was also discussion around the use of sub-groups to ensure steering group member are supported in their work for the Citywide Forum, resolving any issues around capacity.

This led to a discussion more generally around groups and representation. Lee discussed how the Citywide Forum should act as a central cog within groups in Glasgow, and as a place to feed back from each Locality Planning Forum.

It was agreed that the Citywide Forum should have a model of best practice around the Code of Conduct and feedback processes. The best way to do this can be looked at in due course.

3. Action Plan & Budget

a) Action Plan

The Action Plan devised by Suzie and Lisa was looked over by the group. The group accepted the targets and agreed it would be a good start to planning the year. Suzie explained that Everyone's Children need support from steering group members to lead in certain areas, as Everyone's Children don't have the capacity to support all aspects of the work. Suzie explained to the group that this is particularly critical due to Everyone's Children current funding situation – which is not yet confirmed for April 2018 onwards.

b) Membership and communications

Looking at membership and communications, it was agreed that much more needs to be done to properly engage and reach out to the wider Forum membership.

i) Website

It was agreed that the Citywide Forum webpage needs to be updated urgently. Jackie and Biba agreed that they would take this forward and re-form the communications sub-group. There was discussion around the need for the Citywide Forum website to be a platform for accessing resources, links and information on meetings etc. from across Glasgow.

Action: Communications sub group (Jackie, Biba, Julie Richardson and Everyone's Children) to meet on Friday 20th April at GCVS and feed back to steering group on 27th April.

b) Budget

Suzie reminded the group that Eddie had approached Liz Fournas to discuss potential funding from GCC for the Citywide Forum. Liz Fournas had suggested Eddie take the issue to the GIRFEC Managers Group, however Eddie felt that this wasn't the appropriate place to raise it. **Action: Eddie to approach Mike Burns to raise discussions around funding again.**

4. Minutes of last meeting and matters arising

Minutes of the last meeting were looked over. It was noted that Eddie is still to

feedback on whether he will still be representing on the CSEG.

a) Education, Skills and Early Years City Policy Committee

Suzie explained to the group that she had approached Maureen McKenna about an agenda item to the Education Skills and Early Years City Policy Committee which didn't have an accurate description of the Citywide Forum. **Maureen McKenna responded and stated that she would make sure the remit and role of the Citywide Forum was made clear at the meeting.**

Suzie let the group know that there had been informal confirmation from Kathleen Caskie, Third Sector Forum, that the Citywide Forum were to be co-opted onto the Committee. However, this needs to be confirmed. **Action: Suzie/Eddie to confirm when a formal invitation has been given to the Citywide Forum to join the committee. A decision on who will represent the Forum to be taken at the next meeting**

b) PEF Report

Suzie presented the Everyone's Children report on Third Sector Experiences of Pupil Equity Funding to the group and gave an update on progress. She explained that the research had been discussed at the GCC Education Improvement Board, where it became clear that many of the issues/concerns experienced by third sector organisations had also been experienced by head teachers.

Everyone's Children staff were invited to give presentation to GCC Local Improvement Groups (LIGs) on the important role that Third Sector organisations play in closing the attainment gap. Three presentations to Secondary schools Headteachers took place on 20th March, to approx, 45 headteachers. Further presentations to primary schools are planned for May/June. Teachers were also given copies of the Third Sector Directories and invited to contact organisations working in their area and those in the south were invited to the South Networking event. A number of teachers have signed up to attend.

c) South Networking Event 19 April

The group were reminded that the next Everyone's Children/Citywide Forum networking event is taking place for the South area on Thursday 19th April at Queens Park Govanhill Parish Church from 2.30pm.

Action: Lee agreed that she would help to man the Citywide Forum stall.

5. Feedback from meetings

a) Child Protection Committee

Michelle and Maxine fed back from the Child Protection Committee meeting. They

explained to the group that the new lead officer, Karen Frew, is now in place. Karen Frew will be the lead officer for both Child and Adult Protection.

In line with this, they will be holding a Public Protection (Child & Adult) event on 12th September. Maxine and Michelle have been discussing with Karen Frew how third sector organisations can get involved in the event. **Action: Maxine/Michelle to feed back to the group at the next meeting any developments re the September event.**

6. Citywide Forum AGM

This led to discussion around the Citywide Forum receiving funding for an event from the CPC, as with the previous Significant Case Review event. There was suggestion that in collaborating in an event with the CPC, the Citywide Forum could hold their AGM as part of the same event. This would attract more of an audience, and be a good opportunity to promote the Citywide Forum while dealing with AGM matters.

7. AOCB

8. Date of next meeting:

Friday 27th April 2018 at One Parent Families Scotland Office (19 Waterloo Street)

Friday 1st June 2018