



## **Children, Young People and Families Citywide Forum Steering Group meeting**

### **Agenda Friday 19th May 2017 9.30 to 12.30 – The Albany Centre**

**Present:** Eddie Kane (Barnardo's), Debbie Hamilton (Geezabreak), Jacqueline Spence (SCMA), Louise Hamilton (Quarriers), Isabel Dunsmuir (DRC Generations), Liz Reid (Action for Children), Biba Devine (Stepping Stones for Families), Joanne Aitken (Govan HELP), Maxine Hawthorn (Aberlour), Aileen McCusker (Children 1<sup>st</sup>), Michelle King (Rosemount).

**In attendance:** Suzie Scott (GCVS), Lisa Wright (GCVS).

**Apologies:** Sharon Colvin (3D Drumchapel), Greg Gallagher (Stepdown), Vicki Burns (Y People), Linda Pople (One Parent Families Scotland), Colette Boyle (Home Start Glasgow South).

### **Note of previous meeting**

#### **a) Representation on Children's Services Groups**

There was discussion of the Forum's function in feeding back from groups and how this needs to be developed. As we move forward, we wouldn't be able to feedback from all meetings at Citywide Forum meetings. It was agreed feedback should be disseminated virtually.

This led to a discussion of how we represent on children's services groups as a Citywide Forum member and not from individual organisations, but how sometimes this is not possible. Eddie suggested we could create a small overview group so that we can acknowledge any conflicts of interest and be transparent.

There was further discussion of sharing papers within the steering group. It was agreed that a Dropbox could be created in order for everyone to easily share and locate relevant papers from meetings/events. **Action: Lisa to create Dropbox and circulate link to access it.**

**Family Support Group:** Biba and Debbie said they were interested in joining the Family Support Group. Biba also asked if the remits and minutes of each group could be made available before joining groups. Eddie explained that the Family Support Group is a new group to develop the Family Support Strategy. There are now 5 people interested. Suzie

suggested that if we have too many people wanting to join the FSG there could be a sub-group created. **Action: Suzie will contact Gary Dover for an update on this.**

**GIRFEC Service Managers Group:** Suzie said that she hadn't heard anything recently about the GIRFEC Service Managers group, likely due to Named Person being postponed. **Action: Suzie will follow up with Liz Fournna.**

**Children's Services Planning group:** Suzie explained that the Children's Services Planning group, which oversees the Children's Services PLAN, hasn't met in a couple of months as the April meeting was cancelled. Biba said she is interested in joining the group. **Action: Suzie will send minutes and papers to Biba and advise Gary Dover.**

Eddie mentioned that it is likely certain groups will be streamlined in the near future which may make definitions/links clearer.

### **1. Children's Services Plan update**

#### **a) Feedback on draft**

Eddie explained that he has spoken to Liz Fournna (GCHSCP) who welcomed the steering group's response to the Children's Services Plan. Liz Fournna took note of the Forum's central comment that the broad range of third sector services had not been captured in the Plan.

### **2. Feedback from the Inspectorate**

Eddie gave information on the inspection report, explaining that the final report is due on 30<sup>th</sup> of May and at present not much information can be shared. Eddie mentioned one theme that came out was the issue of the number of third sector organisations in the city with limited strategic overview/development plan.

The report will be posted on the Care Inspectorate website at the end of May. It was agreed that the steering group can spend time looking at the report when it comes out. **Action: Lisa will send the link to steering group members when it is made available.**

### **3. ELC event**

#### **a) Pricing**

There was discussion of the pricing policy for Forum events, following the decision to price the ELC event at £15 per person. Some felt that all Forum events were to be free and open to all. Suzie explained Everyone's Children have less budget than last year, and need to break even for putting on events. The £15 is a contribution to cost of room hire and catering. Steering group members and very small organisations would not be charged. Biba suggested that that steering group members should also pay for attending Forum events, in order to be consistent. Suzie explained that

steering group members attending for free would be expected to assist with organisation, if required.

#### **b) Format**

Suzie said that there are 5 confirmed speakers. Liz McEntee from GCVS has agreed to act as chair. Biba volunteered to do welcome and summary on behalf of the Citywide Forum.

#### **c) Events sub-group**

Suzie pointed out that the events sub-group was created for the ELC event by those who had an interest in this area. It was agreed that the events sub-group for each future event could change, so that those who have experience/contacts/interest in each area are part of the planning process.

### **4. Future events**

#### **a) Child Protection and Significant Case Reviews**

Eddie and Maxine explained that they had spoken to Ann Marie Manning about the plans for the event in September. Ann Marie had said she would be happy to speak at it. Eddie suggested that a working group is created for the event, bringing in key people, including those from outside the steering group. **Action: Maxine will ask if the City Council would be willing to contribute to the costs of the event.**

### **5. Communication strategy**

#### **a) Twitter**

Suzie explained that the Citywide Forum Twitter account is up and running. The communications sub-group should discuss this further and assign individual(s) to manage the Twitter account. **Action: Lisa/Suzie to follow up with communications sub-group.**

#### **b) Video**

GCVS have decided to produce a video internally rather than bringing someone in. It was agreed that the Citywide Forum communications sub-group could meet with the GCVS communications team to discuss the video further. **Action: Lisa to arrange meeting.**

#### **c) Meeting new administration**

Suzie re-iterated that the communications sub-group must be consistent and ongoing, so that we can build on the draft action strategy that was created and develop strong external communications. This is particularly relevant now Glasgow has a new administration. There was a discussion of GCC Chris Cunningham who is now the Convenor for Education, Skills and Early Years – it will be important to build

a relationship with Chris (among others). **Action: Suzie said she sent a welcome e-mail to Chris and invited him to the Citywide Forum ELC event in June.**

#### **d) Sub-group**

It was agreed that the communications sub group membership needs to be revisited and next meeting planned soon, to build on the action plan that has already been developed. **Action: Lisa/Suzie to follow up with communications sub-group.**

### **6. Cost of the School Holidays (school lets)**

Suzie told the group how Carla Fyfe from A&M has been working alongside PEEK to pursue the new administration around the issue of lets to third sector organisations, particularly around facilities like empty school buildings sitting unused in school holidays.

Suzie suggested to Carla at A&M to write to the new leader of the council and to Chris Cunningham to put the issue on the table. GCVS can support this. Suzie asked the steering group if they would support this campaign, which was agreed. **Action: Suzie to feedback to Carla**

### **7. Feedback from Child Protection Committee**

#### **a) CPC**

Eddie and Maxine explained that they met with Ann Marie Manning and discussed Michelle joining the Child Protection Committee and Isabel joining the Quality Assurance Group, which was agreed.

Eddie and Maxine told the steering group there is an opportunity for people to come along to the CPC and observe what happens, for those who are interested. Biba, Joanne, Aileen and Louise all expressed an interest in this.

**Action: 1. Suzie/Lisa can collate a list of people interested in attending CPC to observe.**

**Action 2: Maxine to talk to Anne Marie about steering group members coming to observe.**

#### **b) Feedback processes**

This led to another discussion of feedback processes to the steering group and wider forum, and how to make this as effective as possible. In terms of CPC papers, Eddie explained that there are;

1. Those that can be fed back to the steering group;
2. Those that are sensitive (confidential or time sensitive);
3. Those that can be fed back to the wider Forum. The CPC will need to specify what papers can be shared. **Action: Eddie/Maxine can request this for the next meeting**

**on 3<sup>rd</sup> July.**

Maxine, Eddie, Michelle and Isabel agreed to have a meeting in order to discuss CPC and QAG in more detail.

**c) Local Child Protection Forums & LMR's**

In discussing Local Child Protection Forums, the topic of Local Management Review meetings (LMR's) was brought up. LMR's take place in each locality to be attended by managers from across all agencies, including the third sector. However, Eddie explained that it is unclear how people get invited and there seems to be no formal mechanism – most steering group members had not received invites. Liz said she would be interested in the North West LMR.

**Action: Eddie to feed this back about invitations to LMR's.**

**d) CPIP Government Review**

Eddie said he would send out the presentation on CPIP Gov Review – CPC/QAG work done around benchmarking records from CPIP.

Suzie suggested from now on any documents can be added to the Dropbox and Lisa/Suzie will alert the steering group when new items have been added.

**8. Forum attendance at TSI meeting 9<sup>th</sup> June**

Suzie explained to the steering group that there are now no places left on the TSI meeting 9<sup>th</sup> June. Eddie, Suzie and Sharon will attend on behalf of the Citywide Forum.

**9. AOCB**

**Corporate Parenting**

Suzie had received an e-mail invite from Liz Founa to a Corporate Parenting meeting 7<sup>th</sup> September. The purpose of the meeting is to discuss how Corporate Parents can improve the lives and life chances of care experienced children in Glasgow. There was discussion of whether steering group members come into this category. **Action: Eddie to contact Liz Founa for more information on the meeting.**

**10. Date of next meeting:**

**Friday 23<sup>rd</sup> June**

The steering group suggested that a rota could be developed for hosting steering group meetings, in order to save money. **Action: Lisa to contact steering group members with capacity to hold meetings to establish who can host meeting June 23<sup>rd</sup>.**