



Children, Young People and Families Citywide Forum Steering Group meeting

Agenda Friday 18th August 2017 9.30 to 12.30 – NSPCC Offices

Present: Biba Devine (Stepping Stones for Families), Michelle King (Rosemount), Eddie Kane (Barnardo's), Julie Dynes (NSPCC), Julie Richardson (Children 1st), Jacqueline Spence (Scottish Childminding Association), Alison Hodge (GCHSCP), Maxine Hawthorn (Aberlour), Sharon Colvin (3D Drumchapel), Lee Anthony (OPFS).

In attendance: Lisa Wright (GCVS), Suzie Scott (GCVS).

Apologies: Joanne Aitken (Govan HELP), Audrey Anderson (Early Years Scotland), Colette Boyle (Home-Start Glasgow South), Carla Fyfe (A&M), Greg Gallagher (Stepdown), Debbie Hamilton (Geezabreak), Isabel Dunsmuir (DRC Generations), Louise Hamilton (Quarriers), Liz Reid (Action for Children), Jackie Tolland (Parent Network Scotland).

1. GCC Partnership Working – Alison Hodge

Alison Hodge (GCHSCP) was present to discuss a survey that the GCHSCP are planning to carry out on partnership working in children's services in Glasgow. GCHSCP are keen that the third sector also takes part in this.

a) Background to Partnership Working programme

Alison explained that the transformational change programme will focus on early intervention, and partnership working will be central to this. GCHSCP wanted to effectively measure partnership working, so have employed Aston – a company who carry out survey assessment and analysis around partnership culture in organisations.

b) Aston resources

Aston provide a standard questionnaire for organisations, send this out via an e-mail link. They then do the analysis and produce data – spider diagrams, tabled analysis. The data can be cut by a specific theme e.g. geographic or by staff groups (senior managers, front-line staff).

c) Small working group

Alison explained that GCHSCP are keen for the third sector to be involved in this process, and would like to put together a small working group who can take this forward and decide how best to distribute the survey and how to organise the data.

d) Participants

Julie Richardson asked whether they would be looking for key staff or all staff. Alison said that you can either send the survey out to all staff, or run a diagonal thread through the organisation and send it out to staff at each level. It was agreed that it is important to get the perspective of frontline staff as well as strategic level staff.

Suzie said there would be lots of interest, but as there are over 800 third sector organisations in Glasgow working with children, young people and families, we would need to decide how we include people. Julie suggested that it would be important to include small organisations.

e) Comments

Biba thought definitions of what is meant by 'partnership working' would need to be clearer for organisations to take part, and see what they can draw from the process. 'Partnership working' can't be discussed without the issue of funding being addressed – Julie Dynes gave the example of Home Start and their contributions to the JST. It was agreed that this is an issue for all services, and that sustainability is key to address. Alison explained that the survey by Aston could help dig into these kinds of issues, and see where the gaps are.

Action: It was agreed that the small working group will consist of representatives on the steering group who also sit on Locality Planning Forums: Julie Richardson, Julie Dynes, Lee Anthony, Eddie Kane and Suzie Scott. Alison will get in touch with the group before 31 August to have planning meeting.

2. Note of previous meeting

The note of the previous meeting (June) was looked over. This led to various points being discussed:

a) Child Protection Forums

Maxine explained that Child Protection Forum's have been operating differently in each area, but Ann Marie Manning (CPC) has recently been trying to change this and get some unity by re-vamping some of the forums. The CP Forum has been re-launched in the North West. Suzie and Maxine attended the launch and will be seeking to get more third sector reps from the North West involved in the future.

Action: Eddie to send out CPC papers to the group on why the CPC is reshaping the Child Protection Forums.

b) Locality Planning Forums and other groups

Biba asked whether dates of these groups can be circulated beyond the steering group – as this is our role. This led to a discussion of the Locality Planning Forums –

Lee said it was clear at the North West LPF they weren't keen to have high numbers of third sector representatives. Maxine suggested that this issue is raised – we need to know what is open and what isn't. Lee said she can ask at the next meeting about widening third sector representation.

Eddie discussed the communication aspects of attending groups, Lee felt communication links need to be clearer. There was a discussion of the importance of getting access to papers from all groups – the Dropbox will help but really it takes time (that none of us have) to read and go through all papers.

Eddie said that the CPC is looking to be more robust about their information and outcomes framework – **Action: Eddie to circulate the minutes which include their draft action plan.**

c) Pupil Equity Fund

Suzie explained that she has recently been asked to join the Education Improvement Board. There was a discussion of PEF and how moving forward the third sector must be strategic with head teachers. Suzie said that she had asked Laura Dover (Everyone's Children) to carry out some qualitative interviews with third sector organisations on their views of the Pupil Equity Fund process. Laura has a schools liaison role. She will bring the results to a future forum steering group meeting for discussion.

d) IGF and participatory budgeting

The group discussed conversations that have been taking place around participatory budgeting and how there will be £1 million available per ward. Michelle asked whether IGF is going to continue. Suzie suggested that Kathleen Caskie (Third Sector Forum) be invited to attend the next meeting to discuss participatory budgeting.

Action: Suzie/Lisa to invite Kathleen.

e) Citywide Forum stock take

This led to a discussion of the Citywide Forum's communication and outcomes – it would be good to look at what we have achieved as a group and what our aims are moving forward. **It was agreed that the Steering Group's next priority is to have a stock take of what we have achieved, looking at our impact and aims.**

Suzie suggested that logic modelling would assist this process. The Health Improvement Team could be invited to a future meeting to go through the logic modelling process with the steering group. **Action: Suzie to contact Health Improvement Team.**

f) Networking events – East and South

Suzie explained to the group that Everyone's Children are currently planning another networking event for third sector organisations in October, focussing on the East area of the city this time. This is part of the process in mapping and creating a directory of third sector services for children, young people and families in Glasgow. It was agreed that this would be badged as an Everyone's Children, Citywide Forum, Voluntary Sector North East Glasgow (VSNEG) event. **Action: Suzie and Lisa to circulate information once the date and venue have been agreed.**

A further event is planned for the South. Julie D and Julie R agreed this would be well received there too.

3. SCR Event

Eddie gave details to the group on the upcoming Significant Case Reviews event and the planning that has happened so far. The draft agenda was circulated that had been agreed by Maxine, Michelle, and Ann Marie Manning. Eddie explained that Ann Marie had been in touch to suggest a slight change to look at CSE, but the group agreed that keeping the focus on SCR is necessary, particularly as that is what has been advertised. **Action: Eddie to confirm with Ann Marie Manning that the event must focus on SCR.**

a) Group facilitators

Eddie explained to the group that for the upcoming SCR event we are looking for group facilitators from the steering group. Each group will be looking at two themes. Julie, Michelle, Aileen and Sharon agreed to facilitate. **Action: Suzie/Lisa to contact steering group members not present to get more facilitators. Group facilitators to meet at the Albany on 25th August for a facilitators briefing.**

4. Communications

Suzie and Lisa noted that the Forum has a logo, a Twitter account, a web page and a pop-up stand. However, the Comms strategy needs further development. The sub-group needs a revamp as some members have left the steering group. Julie Richardson said that she was still willing to chair the sub-group. The group felt this could be part of the stock take. **Action: Lisa to ask steering group members if they would be willing to join the sub-group.**

This led to a discussion of how people feel they don't know enough about social media/online to be involved in communications group. Biba said that should be more training on children's rights and their right to privacy whilst posting photos of children on social media.

Lisa explained that GCVS have a social media conference coming up in the Autumn which is still at the planning stage and we can feed in to for specific topics. **Action: Lisa/Suzie to feed back to GCVS communications team on photos/rights and more awareness on social media.**

5. Corporate Parenting

The next corporate parenting meeting is on 7th September, the reps need to be confirmed. Lisa has e-mailed reps to confirm the following:

Greg Gallagher (residential care)

Biba Devine (early years)

Third rep – Eddie to find a rep for care leavers from Barnardo's

Fourth rep – Julie Richardson to ask Fiona McBride (Children 1st)

Action: Lisa to follow this up again.

6. GCVS board member

Suzie explained to the group that GCVS are looking for a new board member. **Action: the Terms of Reference can be circulated to the group. Anyone who is interested to get in touch with Lisa/Suzie.**

7. AOCB

8. Date of next meeting:

There was a discussion of the upcoming dates and whether meeting once a month is too regular. It was agreed that the following dates will be kept for now and this can be discussed further at the next meeting, when more people are present.

15th Sept

13th Oct

17th Nov

15th Dec

Action: To continue the rotation of venues, Maxine said she can see if Aberlour can host the September meeting.