



Payroll Charges

Initial Start Up Fee (per employee)	£10.00 Minimum £30 per new client
Quarterly Service Charge	£49.60
Payslip Charge	£4.60 Per payslip, per pay run
Quarterly Pension Service Charge	£25.00
Special Run Charge	£30.00 Only upon client request

Non Members of GCVS are charged a 10% surcharge on each quarterly invoice.

To enquire about becoming a GCVS Member and enjoying the benefits contact membership@gcvs.org.uk

Book-Keeping Charges

Quarterly Service Charge	£63.95
Invoice Processing Fee	£2.99 Per invoice

Joint Package - Payroll & Book-Keeping

Quarterly Service Charge	£90.40
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How Much Is This Going To Cost Me ££?? - Mock Costings

Payroll Mock Costing

Based on 1 employee, paid monthly, GCVS Member.

		<u>Costs Breakdown</u>	
Quarterly Service Charge	£49.60	Annual Cost	£353.60
Quarterly Pension Charge	£25.00	Quarterly Cost	£88.40
Payslip Charge	£4.60	Monthly Cost	£29.47
Annual Service Charge	£198.40	Weekly Cost	£6.80
Annual Pension Service Charge	£100.00		
Annual Payslip Charges (12)	£55.20		

Book-Keeping Mock Costing

Based on 120 invoices per year

		<u>Costs Breakdown</u>	
Quarterly Service Charge	£63.95	Annual Cost	£614.60
Invoice Charge	£2.99	Quarterly Cost	£153.65
Annual Service Charge	£255.80	Monthly Cost	£51.22
Annual Invoice Charge	£358.80	Weekly Cost	£11.82

You will be invoiced quarterly in arrears for the above service/s.

This invoice will include a quarterly statement of account.

If you would like a tailored quote please contact tsst@gcvs.org.uk for Payroll or financeteam@gcvs.org.uk for Book-Keeping Services.