



Children, Young People and Families Citywide Forum Steering Group meeting

Agenda Friday 15th September 2017 9.30 to 12.30 – Aberlour Offices, Glasgow

Present: Gillian Leslie (Home Start Glasgow South), Liz Reid (Action for Children), Vicki Burns (Y People), Lee Anthony (OPFS), Michelle King (Rosemount), Maxine Hawthorn (Aberlour), Kathleen Caskie (Third Sector Forum).

In attendance: Suzie Scott (GCVS), Lisa Wright (GCVS)

Apologies: Julie Richardson (Children 1st), Millie McLachlan (SCMA), Aileen McCusker (Children 1st), Isabel Dunsmuir (DRC Generations), Audrey Anderson (Early Years Scotland), Joanne Aitken (Govan HELP), Sharon Colvin (3D Drumchapel), Eddie Kane (Barnardo's), Biba Devine (Stepping Stones for Families).

1. Participatory Budgeting – Kathleen Caskie (Third Sector Forum)

a) Introduction

In response to a request at the last meeting, Kathleen Caskie (Manager, Third Sector Forum) came along to present to the group with an update on participatory budgeting (PB) and IGF funding in Glasgow. Steering group members had stated they were unclear as to what was happening to Integrated Grand Funds (IGF) beyond March 2018 and had heard that £1 million would be available for PB in each ward in Glasgow.

Kathleen came along to clarify this and made the following points:

b) Participatory Budgeting – Glasgow

- PB is recognised internationally as a way for local people to have a direct say in how public funds can be used to address local needs.
- An issue with PB is that it needs strong community development, which is lacking in Glasgow. There have been situations where a handful of members of community turn up to take part in PB. Glasgow need to address this in order for it to work.
- There are now 23 wards in Glasgow which can cause issues e.g. funding per-ward doesn't really work for city-wide charities, which is unfair.
- The Community Choices Fund is a fund to support PB
- **There will be PB workshops for the Third Sector.**

- **There will be a Local Government and Communities Committee review of PB.**

c) IGF

- Current IGF is aligned with the Single Outcome Agreement. IGF is currently available in 3 levels across the city. It is understood that the current **IGF funding will finish in 2018 and following this there will be a review of the process and who gets IGF.** The Third Sector Forum have requested third sector involvement in this.

Meantime, **projects which are funded at the Citywide and Area Board level will not go through PB.** They will continue as usual until 2018.

It is likely that Ward level **IGF applications at local level will be put through PB.** This makes sense – bids at the 23 ward level tend to be small bids for local level work. However, there **will not be £1 million available for PB per ward, as people have been saying.**

d) Conclusion

As final decisions around PB and IGF are still up in the air, Kathleen agreed to keep the Citywide Forum updated.

Action: Suzie/Lisa to inform steering group of any developments with PB and IGF.

On a related note, Kathleen stated that at the moment the new administration seem motivated to make some real changes, as evidenced in the upcoming Third Sector Summit event (date TBC) which the council are co-producing with the Third Sector. Kathleen is involved in organising this and it was agreed that the Citywide Forum will have a certain number of spaces allocated.

Action: Suzie/Lisa to discuss number of places available for the Citywide Forum with Kathleen.

2. SCR Event feedback

There was discussion of how the Significant Case Reviews event in September had gone extremely well, with a very high turnout on the day. It was encouraging that Anne Marie Manning and Colin Anderson stayed for the whole of the event and had the chance to talk to third sector organisations about SCR's and child protection.

Michelle, Maxine and Eddie will be feeding back to the CPC about the event. Maxine told the group that as Anne Marie Manning is retiring in February, the steering group need to invite her along to a meeting soon. **Action: decision to be made as to which meeting we will invite Anne Marie along to.**

An event report is currently being written which will be sent out to the steering group for

any comments, before being distributed online and to delegates. **Action: Lisa to send draft report to the SCR group (Eddie, Maxine and Michelle).**

Maxine hoped that as the SCR action plan is a work in progress, another smaller scale follow up event(s) could take place, to allow the event to form part of an ongoing process.

3. ELC sub group feedback

a) Role of group

Suzie fed back to the group from the early learning and childcare (ELC) sub-group meeting that took place on 11th September. The role and remit of the group is to respond to the emerging issues nationally and to provide a voice for the 3rd sector in Glasgow's childcare strategy. This also follows on from the research into third sector ELC provision published by Everyone's Children recently. **Action: the sub-group to be opened up to other members of the steering group. Suzie/Lisa to send out e-mail.**

b) Vulnerable 2's

Suzie described various issues that were raised at the ELC sub-group meeting, as shown in the feedback paper. CrossReach experience a continuing issue whereby their service doesn't qualify as 'childcare', yet it would be extremely valuable for their service to be recognised so that they could receive vulnerable 2's places.

c) GCC Strategy

Suzie explained that the group have concerns that the GCC Childcare Strategy is business driven rather than third sector orientated. This involves the CEIS 'Ready for Business' model. Several steering group members were familiar with this and felt that it did not meet the needs of the sector. **Action: Suzie to invite GCC Regeneration Services to the next ELC sub group meeting – and extend invitation to attend to all Citywide Steering Group members.**

d) Pilots

Suzie told the steering group about the GCC pilots which will be taking place in Jordanhill, Garrowhill and Pollok. Suzie explained that they will be 'co-operative' models. The ELC sub-group felt that information around the pilots had been poorly communicated by GCC. **Action: Suzie to continue feeding back to Citywide Forum on ELC subgroup and general ELC developments in Glasgow.**

4. Partnership survey group feedback

Julie Richardson, Julie Dynes and Suzie met with Alison Hodge (GCHSCP) on 28th August as part of the group who will be steering the work around the Aston Partnership Working survey.

Suzie explained to the group that the next steps involve Everyone's Children e-mailing a letter out to third sector organisations asking them to take part. Organisations will then be asked to send staff e-mail addresses to Alison Hodge, so that individual questionnaires can be sent out. After the survey data has been compiled, they will form the foundations for conversations about partnership working across children's services in Glasgow. **Action: Suzie to send out invite letter to third sector organisations.**

5. Citywide Forum Stock Take - Action Plan – achievements so far

As there were several apologies for the meeting, and some people had to leave early the stock take could not be fully carried out. **It was decided that at the next steering group meeting we will look at the group's outcomes, aims and communications.** A smaller discussion still took place around some of the progress that the Citywide Forum has made in the past year, as described in the Citywide Forum Progress Report.

a) Events

Everyone present felt the Citywide Forum has made considerable progress in the short space of a year. The events that the Forum has held have been of a large-scale, had a significant turnout from the third sector and have vitally involved improving relationships between the third sector and key figures in Glasgow, as described in the report.

b) Representation

Table 2 in the report shows the representation that the Citywide Forum steering group has on children's services groups in Glasgow. It was agreed that some minor changes need to be made to this re confirming who is on each group – **Action: this can be clarified at the next meeting when more members are present.**

c) Communications

i) Progress

There was a longer discussion around the Citywide Forum communications strategy. It was agreed that good progress has been made in terms of the Twitter, website, leaflet and banner. However, it was also agreed that progress must be made in finalising exactly what the Forum want to communicate in terms of their external communications, rather than by what platforms these are delivered.

ii) Sub-group

The original communications sub-group had fizzled out and it was agreed that it needs to be re-vamped. Lisa stated that she had sent out an e-mail to the steering group asking for volunteers. Julie Richardson had agreed to continue to chair, but the group needs more members. Vicki said she was happy to continue in the communications group but

felt she is not a communications specialist. It was agreed that anyone can take part in the communications group – it is more about focussing on what the Forum’s message is.

iii) External message and logic modelling

It was agreed that at the next Steering Group meeting the whole group will discuss the communications strategy to finalise our external message. Suzie suggested that the GCVS communications manager attend this meeting to advise the group. **Action: Suzie to contact GCVS communications team to attend the next meeting (October).**

Following this, the sub-group can be re-formed in order to take this forward. Once the steering group have an external communications strategy/message finalised, we can then contact Health Improvement to arrange a Logic Modelling session, as was decided at the last meeting.

Lee suggested that it would be valuable to invite third sector reps from each locality meeting to take part in the Citywide Forum communications strategy. There was agreement that this is a good idea and could be discussed at the next meeting.

iv) Mailing list

Lisa explained to the group that the Citywide Forum mailing list is now set up on MailChimp, meaning e-mails/bulletins could be sent out to the group. Lisa suggested it would be good to send out a welcome e-mail to Forum members, as people who have joined the Forum so far have only been receiving information from the Everyone’s Children bulletin. **Action: decision to be made around a Forum welcome e-mail and potential further bulletins.**

d) Membership

It was agreed that good work has been done to improve membership with the leaflet and recent meetings and events. People felt that they now find that they are more confident in explaining what the Citywide Forum is and what it’s purpose is.

Carla who could not attend the meeting had sent a note along which included concerns around diversity in representation on the steering group from organisations that work with refugees/asylum seekers. It was agreed that this can be discussed at the next meeting when more organisations are present.

e) Review aims, impact and next steps

A proper review of aims, impact and next steps to be done at the next meeting.

6. Minutes of last meeting and matters arising

a) December Citywide Forum event

Suzie reminded the group that the next scheduled Citywide Forum event will be in December looking at Transformational Change, and involving Mike Burns. **Action: a working group to be created around this and initial planning to begin.**

b) Corporate Parenting meeting feedback

Maxine fed back on behalf of Eddie who had attended the Corporate Parenting meeting in September. At the meeting it was made clear that there is a 'more the merrier' approach to third sector representation at the event. Young people involved in the work so far have stated they are positive about the strategy, as they are keen to know what is out there.

Eddie had said that he spoke to Liz Fournia at the event and it was agreed that she will come along to a Citywide Forum steering group meeting in the near future. **Action: It to be discussed at the next meeting how we send out invite to increase third sector representation at corporate parenting meeting.**

7. AOCB

a) Frequency of meetings

The issue was raised again that meeting once a month was too frequent. However, the group decided it was really the only option considering there is often a struggle to get through the whole agenda in the meeting. **It was agreed that meetings will continue to take place once a month.**

b) North East Networking Event

Suzie explained to the group about recent changes made to the upcoming North East networking event that Everyone's Children and the Citywide Forum had planned to host alongside VSNEG on November 9th. Education Services are also running a very similar networking event with head teachers around PEF the day before the planned event (8th November). Suzie contacted Andrea Reid, Education Services, about merging the events but Andrea did not think it would work to go with this option. Everyone's Children have now moved the event to the 30th November. **Action: Lisa to publicise the new date**

c) Steering group membership

Lisa let the group know of recent changes to steering group membership.

Debbie Hamilton has left the steering group as she now is in post at Quarriers, who already have a representative.

Millie McLachlan will now replace Jacqueline Spence, representing SCMA.

Gillian Leslie will now replace Colette Boyle, representing Home Start Glasgow South.

8. Date of next meeting:

13th Oct

The next meeting will take place at the Albany Centre (GCVS) and the group will look at the communications, aims and outcomes.

17th Nov

15th Dec