

# Scottish Vocational Qualifications with Glasgow Council for the Voluntary Sector



- All SVQ staff Enhanced Disclosure checked
- Expert advice to help you decide
- Candidates' needs addressed individually
- Assessor support throughout the course
- Your funding opportunities explained

**Over 30 years' expertise  
in accredited training**





# Scottish Vocational Qualifications at GCVS

## Accredited SVQ training from GCVS at hugely competitive costs

Scottish Vocational Qualifications, or SVQs, are nationally recognised, work-based certificates of vocational education. They are based on standards of competence that describe a candidate's ability to work in *real* conditions. So having an SVQ is confirmation that a person is competent to the standards on which that SVQ is based.

### The benefits of completing an SVQ with GCVS:

- No minimum entry or age limits
- Candidates' needs addressed individually
- Workshops provided for induction and support
- Candidates supported by their assessor all through their SVQ
- Online learning through our website-based Learning Assistant



All of our SVQ staff are  
*Enhanced Disclosure checked*

“The SVQ Centre at GCVS is excellent. Over the years the Elpis Staff in both our Services have become qualified to meet the criteria for Scottish Social Services Council registration. The training is well organised and delivered to meet the needs of all the Candidates.

**Joyce Campbell**  
Services Manager, Elpis Trust

“A real personal and professional journey – thank you for the support in building my SVQ Management 4 portfolio. I would recommend this qualification and experience at GCVS to all – a very positive experience.

**Mai Hearne**  
Chief Officer, Angus Association of Voluntary Organisations

*“The centre is to be commended for the high standards evidenced in their approaches and practice.”*

**SQA External Verifier, 2010 visit**



## Added value from GCVS: get the most from your money

For the busy professional, you can be allocated extra support to build your portfolio for an additional fee of £500 – this is available after discussion on a case by case basis

# GCVS is approved to offer SVQs in:

## Business and Administration

### Levels 2, 3 & 4

Administration SVQs are suitable for entry-level staff through to office managers. They are based on standards developed by the Council for Administration.

Costs: L2 £1000, L3 £1200, L4 £1500

## Customer Service

### Levels 2 & 3

Suitable for anyone working in an organisation with the emphasis on enhancing customer relations.

Costs: L2 £1000, L3 £1200

## Advice and Guidance

### Levels 2, 3 & 4

These courses provide qualifications for front-line support workers, career advisers, personal advisers and recruitment advisers.

Costs: L2 £1000, L3 £1200, L4 £1500

## Learning and Development

### Levels 3 & 4

Suitable for people within a training role or organisational development either as additional responsibility or main role. Completion of award entitles individuals to membership of Chartered Institute of Personnel and Development.

Costs: L3 £1700, L4 £2000

## Assessor and Verifier Awards

The Assessor and Verifier Awards are nationally recognised and widely used competence-based qualifications.

Costs: £500 per unit

**Talk to us today to find out  
how we can help you!**

**Contact details overleaf.**

## Leadership and Management for Care Services

This award is suitable for managers in a strategic role who are responsible for the development of organisational policy and practice. It replaces the Registered Managers Award, which was removed from the Care Awards in April 2008.

Cost: £2200

## Health & Social Care

### Levels 2, 3 & 4

Suitable for all staff from support assistants and care workers with no management responsibility, up to Senior Managers, Deputies and Managers who have line management responsibilities within their organisation.

Costs: L2 £1200, L3 £1700, L4 £2000

## Management

### Levels 3 & 4

Suitable for all individuals within a management role ranging from project management to team leading.

Costs: L3 £1700, L4 £2000

## Community Development

### Levels 2 & 3

This SVQ is suitable for a wide variety of people working in a broad range of occupations within Community Education, Community Work, Youth Work and Parenting Education and Support.

Costs: L2 £1000, L3 £1200

## Individual Core Skill modules also available

Our SVQ team is also happy to deliver individual Core Skills modules (in, for example, numeracy, Information Technology or communications) at SCQF levels 4 and 5.

Costs from £100 per unit.

# SVQs: the qualification that proves you can do the job!

Scottish Vocational Qualifications (SVQs) are based on a set of national standards which specify the kind of competences needed in particular occupations. The SVQ framework encompasses the most basic skills up to to advanced professional and managerial skills.

The focus, therefore, is on demonstrating the skills that people in these occupations actually have, and a completed SVQ portfolio is tangible evidence of competence in the roles defined by these national occupational standards.

Whereas professional and academic qualifications do not prove competence in your actual role, SVQs offer certificated evidence of the types of transferable skills needed in today's busy workplace.

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*“The strength of this team comes from their experience with the range of awards offered by the centre, their attention to detail in assessment and the high quality of training and support to candidates.”*

*SQA External Verifier report 2010*

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## Funding opportunities

If you earn less than £22,000 per year you can apply for an Individual Learning Account to help towards the cost of your SVQ. Payment plans are also available. 90% of courses are available through the e-portfolio system of Learning Assistant which has been endorsed by SQA.

## Talk to us today to find out how we can help you!

**Ruth Farquharson**  
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Glasgow Council for the Voluntary Sector  
The Albany Learning and Conference Centre  
44 Ashley Street  
Glasgow G3 6DS  
[svqenquiries@gcvs.org.uk](mailto:svqenquiries@gcvs.org.uk)

**Tel: 0141 332 2444**



## Expert advice to help you decide

Is SVQ the right qualification for your organisation? We will be happy to advise you on the best course of action, as well as any funding support that you may be entitled to.