



## Conference and event spaces tailored to your needs

The Albany Learning and Conference Centre is a welcoming, fully equipped venue for your events and conferences, whether they are for two people or ninety. We have conference, training, seminar and meeting rooms, all light, airy and fully equipped.

Our spaces can be arranged to meet your needs, and our professional, welcoming staff will be available both before your event and on the day to make sure that everything goes perfectly.

### Catering for your events



The Albany Centre can provide for all your guests' catering needs, from a simple sandwich and coffee through to a delicious mixed buffet, served in our in-house cafe.

Our prices are highly competitive, and we will be happy to deliver either from our set menus or to work to your own specifications.

You may also make use of the Albany café - a light, bright setting that provides a comfortable, relaxing space for your coffee break or lunch.

We will also be very happy to discuss catering for any dietary issues.

**albany** Café

To see our set menus, visit us at:  
[www.gcvts.org.uk/events/cafe](http://www.gcvts.org.uk/events/cafe)

### Our I.T. Suite

The Albany boasts a fully-equipped I.T. Suite, with twelve complete workstations including flat screen monitors.

The I.T. Suite can be used to provide your own, set training courses, and we will also be happy to discuss the development of bespoke training for your organisation.



### Expert help and advice to help you to get the most out of your event

Our Marketing team has over thirty years experience of hosting and promoting events and conferences. **So we can help you to get the best out of your event!**

From planning to wrap-up and everything in between, including invitation design and copy-writing, we can help you to host a successful event. And we can be there on the day to help everything go smoothly. Ask about how we can help when you make your booking enquiry.

#### Rooms

#### Capacities

#### Costs (day/half day)

The Albany Conference Room

55 theatre / 20 boardroom

£250 / £120

The Woodlands Training Room

20 training / 40 theatre

£170 / £95

The Woodlands Suite

90 conference / 60 cabaret

£320 / £170

The I.T. Suite

12

£250 / £140

The Dewar Training Room

15 boardroom / 20 theatre

£110 / £65

The Jennie Lee Room

15 boardroom / 20 theatre

£110 / £65

The Meeting Space

Specifically for 1-2-1 meetings

£15 per hour

**DISCOUNTS:** Glasgow Council for the Voluntary Sector members are entitled to a 20% discount on conference and event hires. Contact us to enquire about GCVS membership. We are also happy to negotiate block booking rates.

**Car Parking:** the Albany Centre has facility for disabled parking - street parking is available close to the building and we are close to all major transport systems.



**Host your event at the Albany Centre!**

**To find out more:**

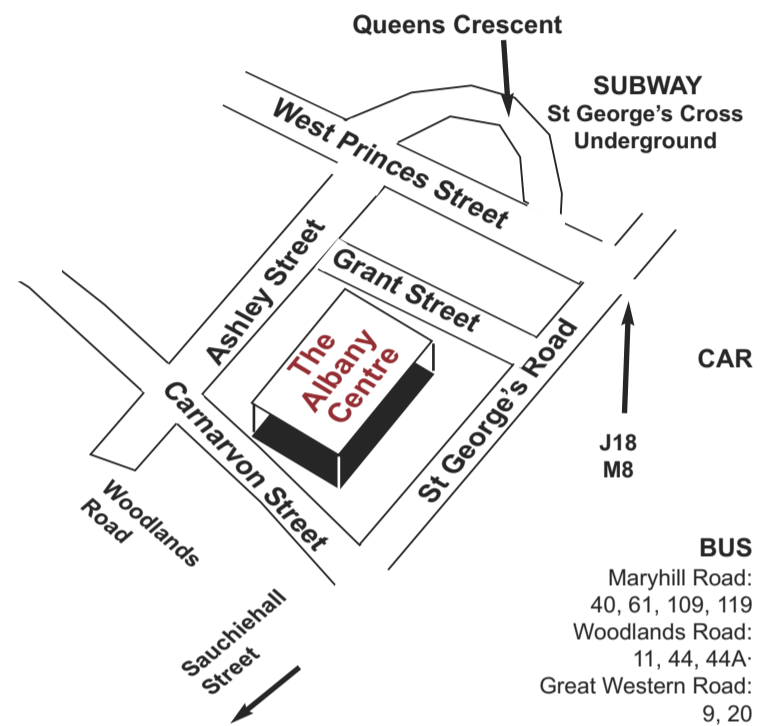
**Call: 0141 332 2444**

**Email: [albanyinfo@gcvs.org.uk](mailto:albanyinfo@gcvs.org.uk)**

**Visit: [www.gcvs.org.uk/albany](http://www.gcvs.org.uk/albany)**



The Albany Learning and Conference Centre is owned and operated by Glasgow Council for the Voluntary Sector



“ *A lovely, bright and attractive venue and a comfortable friendly atmosphere. I'll certainly use the Albany again!* ”

- An I.T. suite for your bespoke training ✓
- Five minutes from Glasgow city centre ✓
- Large cafe / dining room and on-site catering ✓
- Naturally-lit and welcoming rooms, with flexible seating ✓
- Presentation and conference spaces for up to ninety people ✓

Glasgow's light, bright, fully-equipped and accessible venue for your events and conferences.