

# Why use the GCVS payroll service?

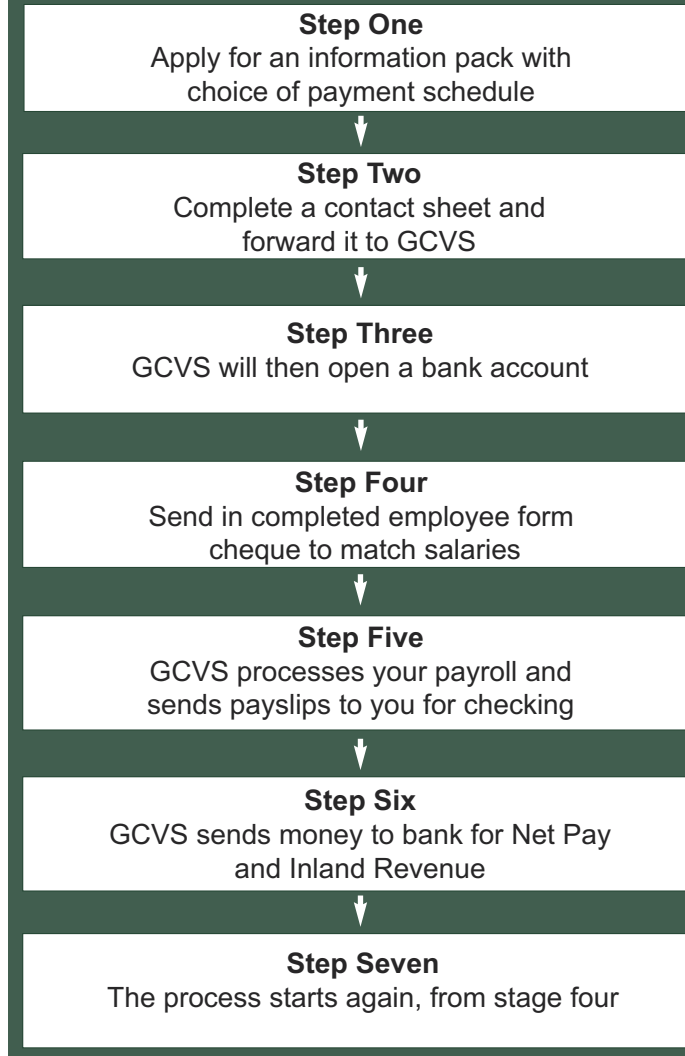
GCVS has over twenty years' experience of providing a comprehensive, reliable and highly confidential payroll service.

Our safety and security systems have been thoroughly vetted and approved by a variety of public agencies, including Glasgow City Council.

In our full-service payroll package, we:

- ✓ **calculate gross and net pay**
- ✓ **process the payroll and issue computerised pay slips**
- ✓ **make payment of net pay by the interbank BACS system**
- ✓ **maintain appropriate attendance and payroll records for each of your employees**
- ✓ **issue employee documentation, to comply with all statutory requirements**
- ✓ **provide a payroll service to suit your needs: weekly, fortnightly, 4-weekly or monthly.**

## How the process works



## Save on in-house costs

Our charges depend upon the number and frequency of different payrolls you require, and how many staff you have.

Typically, after an initial start-up fee of £30, we operate a fixed charge of £37 per quarter (£148 per year) to cover the administration costs of the payroll plus £3.20 per pay-run per person.

**This is by far cheaper than running a comparable service in-house!**

## We also pay your bills!

Never again have the worry of who's been paid and who hasn't!

The GCVS bill-payment service will ensure that all of your outgoing are met, on time, in the correct way, with all legal requirements met and all of the accounting trail tidied up.

All you have to do is ensure that your GCVS account has the funds, then pass the invoices over to us.

**We'll then do the rest!**

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